



# Meals For The Elderly

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## **JOB DESCRIPTION**

**Title: Food Service Aide**

### **1. POSITION DESCRIPTION:**

The Food Service Aide is responsible for assisting in the daily preparation of meals as well as helping to maintain all appropriate sanitary conditions within the kitchen area.

### **2. RESPONSIBILITIES:**

- 1) Assists in preparing quality food according to a planned menu.
- 2) Assists with the storage and care of food items and supplies.
- 3) Assist in caring for and using equipment in a safe and efficient manner.
- 4) Assists in serving food according to meal schedules and policies.
- 5) Follow established procedures to ensure standards of cleanliness, health, and safety.
- 6) Assists in recording food production records (temperatures and inventory).
- 7) Maintain personal appearance and hygiene.
- 8) Promote teamwork and interaction with fellow staff members.
- 9) Perform regular clean up duties to maintain proper sanitation within the kitchen and storage areas.
- 10) Other duties as assigned

### **3. QUALIFICATIONS:**

- 1) Early morning availability beginning at 5:30 a.m., Monday-Friday
- 2) Ability to stand for long periods of time.
- 3) Ability to regularly lift up to 15 pounds and occasionally lift up to 30 pounds.
- 4) Ability to communicate and work effectively in a team environment.
- 5) Prior experience in the food service industry is preferred but not required.

For additional information regarding the position please contact Dason Tucker, Executive Director at [dtucker@sameals.org](mailto:dtucker@sameals.org).